

Position – Outreach officer- Committee/Department/State Chapter –

- Membership Location – New Delhi

Role and Responsibilities –

- Identify prospective council members and implement a monthly outreach plan.
- Develop a thorough understanding of the various Council membership levels and the benefits each provides a business.
- Responsible for member identification, member visits, calls, and member conversions.
- Develop a strong working knowledge of the Council and its various programs.
- Participate in various Council meetings, events and activities.
- Always represent the Council professionally and positively while meeting the members.
- Other duties as assigned by Central committee.

Skill Sets –

- Strong organizational and multitasking abilities.
- Excellent communication and interpersonal skills.
- Negotiation and relationship management skills.
- Ability to build and maintain strong relationships with a diverse group of stakeholders.

[Apply at apply-pc@mefccpc.org](mailto:apply-pc@mefccpc.org)